

Town of Milton  
 Application for Plan Examination  
 Building Permit  
 Division of Inspections and Enforcement

Time: \_\_\_\_\_ Date: \_\_\_\_\_

Waiting: \_\_\_\_\_ Pick-Up: \_\_\_\_\_

Property Owner: \_\_\_\_\_  
 Tax Map No.: \_\_\_\_\_ Taxes Paid: \_\_\_\_\_ Rel. No.: \_\_\_\_\_  
 Zoning District: \_\_\_\_\_

Location: \_\_\_\_\_  
 Between: \_\_\_\_\_  
 Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Size: \_\_\_\_\_

**Contractor**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ St.: \_\_\_\_\_ Zip: \_\_\_\_\_

**Applicant (if not property owner)**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ St.: \_\_\_\_\_ Zip: \_\_\_\_\_

**Architect Engineer, Other Name**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ St.: \_\_\_\_\_ Zip: \_\_\_\_\_

Applicant Signature: _____	Date: _____	Address: _____	Phone No. _____
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**\* AS APPLICANT YOU ARE ACTING AS AGENT FOR THE OWNER OF RECORD**

Application Type

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Add Car or Carport<br><input type="checkbox"/> Add to Accessory St<br><input type="checkbox"/> Agricultural Farm Bldg<br><input type="checkbox"/> Amusement Social & Rec.<br><input type="checkbox"/> Churches and Religious<br><input type="checkbox"/> Demo of 5 Family Bldg<br><input type="checkbox"/> Demo of Other Bldg<br><input type="checkbox"/> Demo of SPD<br><input type="checkbox"/> Demo of 3-4 Family Bldg<br><input type="checkbox"/> Demo of 2 Family Bldg<br><input type="checkbox"/> Fence<br><input type="checkbox"/> Five or More Family Bldg<br><input type="checkbox"/> Two Family Dwellings | <input type="checkbox"/> Foundation Only<br><input type="checkbox"/> Hospital and Institutional<br><input type="checkbox"/> Hotel, Motel Tourist Cabin<br><input type="checkbox"/> Industrial<br><input type="checkbox"/> Moving<br><input type="checkbox"/> Offices, Banks and Prof<br><input type="checkbox"/> Other Non-House Shelter<br><input type="checkbox"/> Other Non-Residential Bldg (Comm)<br><input type="checkbox"/> Other Residential Bldg (Accessory Street)<br><input type="checkbox"/> Parking Garage<br><input type="checkbox"/> Pool <input type="checkbox"/> Above Ground <input type="checkbox"/> In Ground<br><input type="checkbox"/> Stores and Customer Service | <input type="checkbox"/> Public Works and Utilities<br><input type="checkbox"/> Renewal<br><input type="checkbox"/> Residential – Addition/Porch/Deck<br><input type="checkbox"/> Residential – Addition/Room<br><input type="checkbox"/> Residential – Alteration/Renovation<br><input type="checkbox"/> Schools & Other Educational<br><input type="checkbox"/> Service Station & Repair Garages<br><input type="checkbox"/> Shed<br><input type="checkbox"/> Sign<br><input type="checkbox"/> Single Family (Attached)(Townhouse)<br><input type="checkbox"/> Single Family Dwelling (Detached)<br><input type="checkbox"/> Structure Other than Building |
|--|---|--|

Structure Information

**Principle Type of Frame**  
 Masonry  
 Wood Frame  
 Structural Steel  
 Reinforced Conc.  
 Other

**Building Information**  
 Foundation Type \_\_\_\_\_  
 PF/WS/Chimney \_\_\_\_\_  
 Garage Size \_\_\_\_\_  
 Deck – Size \_\_\_\_\_  
 Porch – Size \_\_\_\_\_  
 Type of Heat \_\_\_\_\_  
 Number of Stories \_\_\_\_\_  
 Hwy. Ent. Perm. \_\_\_\_\_  
 Number of Baths \_\_\_\_\_  
 Number of Bedrooms \_\_\_\_\_  
 Total Sq. Ft. Fl. Area \_\_\_\_\_  
 Land Area \_\_\_\_\_

Zoning Approval

District \_\_\_\_\_ Use \_\_\_\_\_  
 Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_  
 Flood Plain \_\_\_\_\_ Panel \_\_\_\_\_  
 Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Approved By: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Sussex Conservation District: \_\_\_\_\_  
 Fire Marshall: \_\_\_\_\_

**Residential Permit Computation:**

Residential Base Unit	Standard	Brick	Square Feet
One Story	\$55.00 Sq. Ft.	\$58.00	_____
One & One Half Story	\$50.00 Sq. Ft.	\$54.00	_____
Split and BI Level	\$50.00 Sq. Ft.	\$54.00	_____
Two Story	\$50.00 Sq. Ft.	\$54.00	_____
Town House	\$48.00 Sq. Ft.	\$54.00	_____

Above Values include Crawl Space Foundation and One Bathroom

**Residential Extras (in new dwellings) Number or Sq. Ft.**

Full Bath	\$1,200.00 lump sum	_____
Half Bath	\$850.00 lump sum	_____
Prefab Fireplace	\$1,250.00 lump sum	_____
Masonry Fireplace	\$3,500.00 lump sum	_____
Basement	\$13.00 Sq. Ft.	_____
Finish Basement	\$4.50 Sq. Ft.	_____
Open Deck or Porch	\$8.50 Sq. Ft.	_____
Porch with Roof	\$13.00 Sq. Ft.	_____
Porch Enclosed (unfinished)	\$19.00 Sq. Ft.	_____
Renovation (non structural)	\$4.50 Sq. Ft.	_____
Attached Garage	\$13.00 Sq. Ft. \$16.00	_____
Detached Garage	\$16.00 Sq. Ft. \$19.00	_____

Alterations and additions (exsng dwlmg)	No. or Sq. Ft.
Additional Room	\$40.00 Sq. Ft. _____
Bath (Add'l + Rm Sq Ft)	\$300.00 Lump Sum _____
Siding / Roofing	\$3.00 Sq. Ft. _____
Open Deck or Porch	\$8.50 Sq. Ft. _____
Porch with Roof	\$14.00 Sq. Ft. _____
Chimney	\$1,000.00 Sq. Ft. Imp sum _____
Renovations (structural)	\$25.00 Sq. Ft. _____
Windows/Door Replace.	\$5.00 Each _____

**Accessory Structures Square Feet**

Attached Garage	\$13.00 Sq. Ft.	_____
Detached Garage	\$16.00 Sq. Ft.	_____
Shed w/floor (less than 300 Sq. Ft.)	\$7.00 Sq. Ft.	_____
Shed w/floor (more than 300 Sq. Ft.)	\$10.00 Sq. Ft.	_____
Pot Structure (no floor)	\$6.00 Sq. Ft.	_____
Agricultural Buildings	\$30.00 Lump Sum _____	
Pool Base Fee \$50.00 (then \$7.00 per \$1,000)		_____

Residential Base Unit	36"	48"	72"	84	Linear Feet
Vinyl		5.00 LF	7.00 LF		_____
Rail Fence	2.00 LF	3.00 LF			_____
Chain Link		3.00 LF	5.00 LF		_____
Wood		5.00 LF	7.00 LF		_____

Foundation Only	Square Feet
Crawl Space	\$6.00 Sq. Ft. _____
Basement	\$13.00 Sq. Ft. _____

**Nonresidential permit Fee Computation (Marshall and Swift Guide will be used)**

BOCA Use Group \_\_\_\_\_ Construction Type \_\_\_\_\_ Occupant Load \_\_\_\_\_

**Marshall & Swift Valuation**

Type of Building: \_\_\_\_\_

	Class	Type	Exterior Walls	Int. Finish	Light	Plmb/Mech	Heat	Cst. Sq ft	No. Sq. Ft.	Value
1										
2										
3										
4										
5										

Sprinklers \_\_\_\_\_ Elevators \_\_\_\_\_ Options \_\_\_\_\_ Total Valuation \_\_\_\_\_

**Plan Approval**

Date Plans Started: \_\_\_\_\_ By: \_\_\_\_\_ Date Plans Approved: \_\_\_\_\_ By: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Permit Approved**

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Prior to the issuance of a Building Permit by the Town of Milton, a company that is either Incorporated (Inc.) or a Limited Liability Company (LLC) the following information must be provided:

Certificate of Formation:

Operating Agreement:

ESTIMATED COST:

DESCRIPTION OF WORK: